



## Residential Energy Efficiency Project

A project of Waterloo Region Green Solutions

*Working together for healthier homes and sustainable communities.*

### Required Documentation for Renovations

Congratulations on having a home energy evaluation—a first step toward conserving energy and saving money in your household! Please remember that you will be required to have your **Property Tax Bill, MPAC Assessment or Municipal Roll Number** for both the **initial** and **follow-up** evaluations.

To qualify for your *ecoENERGY* grant you must provide information about your upgrades to your advisor at the **follow-up** evaluation. REEP needs this information to apply for grants on your behalf. It is the responsibility of the homeowner to obtain documentation describing the services and products/materials related to the renovations.

Renovation Type	Required Information	Where You Can Find It...
<b>Windows, doors and skylights</b>	<ol style="list-style-type: none"> <li>1. Energy Star® qualification for Climate Zone B;</li> <li>2. Manufacturer name</li> <li>3. Model number</li> </ol>	<ul style="list-style-type: none"> <li>▪ Stickers on each new window/door/skylight</li> <li>▪ Manufacturer's publication</li> <li>▪ Contractor's invoice</li> </ul>
<b>Earth energy systems (Geothermal)</b>	<ol style="list-style-type: none"> <li>1. CAN/CSA-C448 compliance</li> </ol>	<ul style="list-style-type: none"> <li>▪ Copy of completed and signed application for "GeoExchange System Certification" from the Canadian GeoExchange Coalition</li> </ul>
<b>Furnaces / boilers</b>	<ol style="list-style-type: none"> <li>1. AFUE</li> <li>2. Manufacturer</li> <li>3. Model number</li> </ol>	<ul style="list-style-type: none"> <li>▪ Spec. plate on furnace</li> <li>▪ Contractor's invoice</li> </ul>
<b>Air conditioners</b>	<ol style="list-style-type: none"> <li>1. ARI number</li> <li>2. Condenser model number</li> <li>3. Coil model number</li> </ol>	<ul style="list-style-type: none"> <li>▪ Contractor's invoice</li> </ul>
<b>Toilets</b>	<ol style="list-style-type: none"> <li>1. Manufacturer</li> <li>2. Model number</li> </ol>	
<b>Insulation</b>	<ol style="list-style-type: none"> <li>1. R value added</li> <li>2. Insulating material used</li> <li>3. Location installed</li> </ol>	
<b>Heat Recovery Ventilators (HRV)</b>	<ol style="list-style-type: none"> <li>1. Manufacturer</li> <li>2. Model number</li> </ol>	
<b>Tankless water heaters</b>	<ol style="list-style-type: none"> <li>1. Manufacturer</li> <li>2. Model number</li> </ol>	

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